

Revising Sentences Using the Paramedic Method

EXAMPLE SENTENCES TO PRACTICE CONCISENESS AND THE PARAMETIC METHOD:

See guide at: <http://www.lirvin.net/WGuides/Pmethod.htm>

NOTICE: Each revision creates a clear subject and active verb and puts them together in that order: subject + active verb. No “to be” verbs.

1. The decision was made by my boss yesterday.

~~my boss~~ ~~The decision was made~~ ~~decided~~ ~~by my boss~~ yesterday.

My boss decided yesterday.

2. Their motives were applauded by us, but their wisdom was doubted.

We applauded their motives, but doubted their wisdom.

3. The meeting was coordinated by Doug in Paul's absence.

~~The meeting was~~ ~~Doug~~ coordinated ~~The meeting~~ ~~by Doug~~ in Paul's absence.

Doug coordinated the meeting in Paul's absence

4. Even when the sun is hidden and the sky is speckled with stars, the heat lingers, hanging motionless in the air.

Even when the sun ~~is hidden~~ ~~hides~~ and ~~stars speckle~~ the sky ~~is speckled with stars~~, the heat lingers, hanging motionless in the air.

Even when the sun hides and stars speckle the sky, the heat lingers, hanging motionless in the air.

5. There were ten students in Mrs. Robinson's class.

~~There were~~ ten students ~~attended~~ ~~in~~ Mrs. Robinson's class.

Ten students attended Mrs. Robinson's class.

6. It is the governor who signs or vetoes bills.

~~It is~~ the governor ~~who~~ signs or vetoes bills.

The governor signs or vetoes bills.

7. Controlling the quality and level of television shows that children watch is a continuing challenge to parents that they must meet on a daily basis.

Daily parents must meet the challenge of controlling the television shows that children watch.

8. Your figures were checked by the research department.

the research department checked Your figures were ~~checked~~ by ~~the research department~~.

The research department checked your figures.

9. My recommendation is for a larger budget.

I recommend a larger budget.

10. It is essential that we act immediately.

We must act immediately

11. Please take into consideration my offer.

Please ~~take into consideration~~ consider my offer.

Please consider my offer.

12. Our disposal procedure is in conformity with federal standards.

Our disposal procedure ~~is in conformity~~ conforms with federal standards.

Our disposal procedure conforms with federal standards.

13. We are currently in the situation of completing our investigation of all aspects of the accident.

We ~~are currently in the situation of completing~~ will finish our accident investigation soon ~~of all aspects of the accident~~.

We will finish our accident investigation soon.

14. Do not accept bids that are not signed.

~~Do not~~ accept only signed bids ~~that are not signed~~.

Accept only signed bids.

15. If my claim is not settled by April 21, the Better Business Bureau will be contacted, and their advice on legal action will be taken.

If ~~you do not settle~~ my claim is ~~not settled~~ by April 21, ~~the Better Business Bureau I will be~~ contacted ~~ed~~ the Better Business Bureau, and take their advice on legal action will be ~~taken~~.

If you fail to settle my claim by April 21st, I will contact the Better Business Bureau and take their advice on legal action.

16. There are people that have the impression that Spanish is our first language, and English is a second.

~~There are people that have the impression that~~ People think Spanish is our first language, and English is a second.

People think Spanish is our first language and English is our second.

17. There was a bonfire going, and some music playing in the background, but not very many people were dancing.

~~There was~~ a bonfire ~~going~~burned, and ~~some~~ music ~~playing~~played in the background, but ~~not very many~~few people ~~were dancing~~danced.

A bonfire burned and music played in the background, but few people danced.

18. The point I wish to make is that the employees working at this company are in need of a much better manager of their money.

~~The point I wish to make is that~~ I believe the employees ~~working~~ at this company ~~are in need of a~~need much better money manager of their ~~money~~.

I believe the employees at this company need a better money manager.

19. It is our hope that you will find these changes mutually beneficial for yourself and your students.

~~We~~ ~~It is our~~ hope ~~that~~ you ~~will~~ find these changes ~~mutually~~ beneficial for your ~~self~~ and your students.

We hope you find these changes beneficial for you and your students.

20. The impact of the shortage of paper in the publishing industry is that it is not a short term problem but will be with us for some time to come and can seriously affect the number of books produced by the industry.

~~The impact of~~ the shortage of paper in the publishing industry ~~is that it is not a short term problem but will be with us for some time to come~~ will remain and will reduce ~~can seriously affect the~~ number of books produced by the industry.

The shortage of paper in the publishing industry will remain and will reduce the number of books produced.